

MINNESOTA GYMNASTICS JUDGES ASSOCIATION
CONSTITUTION AND BYLAWS

DIVISION 1: CONSTITUTION

ARTICLE I - NAME

The name of this organization shall be the Minnesota Gymnastics Judges Association (hereinafter the Association).

ARTICLE II – PURPOSE

The purpose of the Association shall be in the Association’s local area to improve the quality of gymnastics judging, increase the quantity and quality of gymnastics judges, and foster high ethical standards in the sport of gymnastics.

ARTICLE III – NATIONAL AFFILIATION

The Association will be a member association of the National Gymnastics Judges Association, Inc. (hereinafter NGJA). In addition to this Constitution and By-Laws, the rules and regulations contained in the NGJA Constitution and By-Laws will apply to the Association and its members and should there be any inconsistencies between this Constitution and By-Laws and the NGJA Constitution and By-Laws, the NGJA Constitution and By-Laws will control.

ARTICLE IV – MEMBERSHIP

SECTION 1. Individuals who attend a judge’s certification course sponsored or held by the Association, pass either the National or Junior Olympic test provided by NGJA, pay the required Association annual dues, pay the required NGJA dues, is a member in good standing with the NGJA, and is either Professional Member of the United States Gymnastics Association (hereinafter USAG), or eligible for such membership, will be members of the Association (hereinafter Members).

SECTION 2: Individuals who otherwise meet the membership requirements in Section 1, but who pass only the Junior Olympic judging test will be considered Junior Members of the Association while those who pass the National judging test will be considered National Members of the Association.

SECTION 2. Membership will be open to all individuals who meet the requirements in Section 1 regardless of race color, religion, sex, national origin, age, sexual orientation, gender identity and/or gender expression, marital status, or disability.

SECTION 3. Only current National Members will be vested with the right to be an Association officer, vote for Association Officers, vote in any other Association elections, or vote on any other Association business allowed herein.

ARTICLE V – OFFICERS

SECTION 1. The officers of the Association shall be a President, Vice President, Secretary, and a Treasurer [an Association may choose to combine the positions of secretary and treasurer, add positions, such as an Assignment Officer or similar]. No person may hold more than one officer position in the Association at a time.

SECTION 2. Any National Member of the Association is eligible to be an Association officer.

SECTION 3. The term of office for the Association officers shall be from the date of election which will be held at the Association's annual member meeting, to coincide with the Association's annual judge's certification course, and continue for a period of four (4) years thereafter [an association may choose a shorter period for officer terms or choose to have terms coincide with the Olympic cycle].

SECTION 4. The Association's officers shall be elected by a majority of National Members in attendance at Association's annual meeting in the year officer elections are held.

SECTION 5. Should a vacancy in an officer position occur prior to a subsequent election (e.g., termination, resignation, failure to qualify as a National Member, etc.), the Association President shall appoint an eligible National Member to fill the vacancy until the next regular election. Should the President's office become vacant, the Vice President will become President for the remainder of the unexpired term and the new President will appoint an eligible member to be Vice President for the remainder of the unexpired term.

SECTION 6. All of the Association officers together will make-up the Association's Executive Committee.

ARTICLE V – MEETINGS

SECTION 1. The Association will hold at least one regular meeting each year to coincide with the Association's annual judge's certification course. The President or a majority of the Executive Committee may call additional Association meetings to address the business or other needs of the Association, provided that Members are given at least two (2) weeks advance written notice of meeting which will include the meeting date, time, location, and agenda.

SECTION 2. In order for any vote taken at an Association meeting to be valid and binding upon the Association and its Members, at least fifty (50%) of the Association's National members must be present and voting at the meeting.

SECTION 3. The Association's Executive Committee will meet as often as necessary to conduct the business of the Association, but at a minimum at least once each year.

ARTICLE VI – RULES OF PROCEDURE

Robert's Rules of Order (revised) shall be the parliamentary authority for all Association meetings.

ARTICLE VII – CONSTITUTION AMENDMENTS

SECTION 1. Amendments to this Constitution may be proposed by any National Member of the Association.

SECTION 2. Consent by two-thirds (2/3) of all National Members shall be necessary to approve amendments to this Constitution. Voting on amendments to this Constitution may occur at any properly held meeting of the Association provided that written details of the proposed amendment (minimally, what is proposed to be changed, the new language to be included, the reason for the proposed change) is provided to the National Members at least two (2) weeks prior to the date of the meeting where the vote will occur.

DIVISION 2: BYLAWS

ARTICLE I – DUTIES OF OFFICERS

This section should specifically outline the duties of each officer of the organization. These are general duties for basic positions; depending on the nature of a particular organization the duties and officers may be different.

SECTION 1. The duties of the President shall be to:

- a. Preside over all Association membership meetings;
- b. Call for special Association meetings when necessary;
- c. Serve as chairperson of the Association Executive Committee;
- d. Conduct the official business of the Association;
- e. Sign official documents on behalf of the Association;
- f. Unless otherwise agreed by the Executive Committee, sign all Association checks in conjunction with the Association Treasurer;
- g. Organize and conduct (or delegate) the Association's annual judge's certification course; and
- h. Serve as the Association's representative in matters related to the NGJA.

SECTION 2. The duties of the Vice-President shall be to:

- a. Succeed the President should a vacancy occur during a term of office; and
- b. Assist the President and other officers with the business of the Association.

SECTION 3. The duties of the Secretary shall be to:

- a. Take minutes of each meeting of the Association and the Executive Committee;
- b. Provide all notices required under the Association Constitution and By-Laws;
- c. Tabulate (or delegate) all votes taken under the Association Constitution and By-Laws; and
- d. Be responsible for any correspondence concerning the Association.

SECTION 4. The duties of the Treasurer shall be to:

- a. Keep records of all Association financial documents;
- b. Maintain an Association bank account where all Association funds shall be deposited;
- c. Sign all Association checks in conjunction with the Association President; and
- d. Prepare and make a financial report at the Association's annual meeting.

ARTICLE II – COMMITTEES

SECTION 1. Ad-hoc committees may be formed by the Association President to investigate matters of concern or to complete tasks of benefit to the Association.

SECTION 2. The Chairperson and any members of an ad-hoc committee will be appointed by the President, approved by the Executive Committee and include Nationals Members of the Association.

ARTICLE III – REVOCATION OF MEMBERSHIP

SECTION 1. Any Member, including officers, of the Association will immediately have their Association membership revoked if they no longer meet the requirements for membership in the Association. Any Member who has their NGJA membership revoked or becomes no longer eligible to obtain a USAG Professional Membership will no longer meet the requirements for membership in the Association.

SECTION 2. Should an Association Member believe that another Association Member should no longer be allowed membership in the Association, the complaining Member should submit a request for removal of that Member to a member of the Association Executive Committee, who in turn will notify the NGJA Region Director who oversees the Association, as provided for in the provisions of the NGJA Constitution and By-Laws related to card and membership revocations. Any request for revocation should be in writing and be accompanied by a narrative or other evidence of the reason(s) membership revocation should be considered.

ARTICLE IV – FINANCES/DUES

SECTION 1. Annual dues for all members will be \$25, payable at the Association's annual membership meeting.

SECTION 2. Association funds may be limited to the following expenditures:

- a. Correspondence (including printing, stamps, etc.) related to Association business;
- b. Costs directly related to the Association's annual judge's certification course;
- c. Expenses approved by the Executive Committee related to a judges exchange with another judging association;
- d. The purchase of any awards to be given to Association Members that may be approved from by the Executive Committee;
- e. The maintenance of an Association web site; or
- f. Any other expenditure that benefits the general membership of the Association.

ARTICLE V – BY-LAWS AMENDMENTS

SECTION 1. Amendments to these By-Laws may be proposed by any National Member of the Association.

SECTION 2. Consent by two-thirds (2/3) of all National Members shall be necessary to approve amendments to these By-Laws. Voting on amendments to these By-Laws may occur at any properly held meeting of the Association provided that written details of the proposed amendment (what is proposed to be changed, the new language to be included, the reason for the proposed change, etc.) is provided to the National Members at least two (2) weeks prior to the date of the meeting where the vote will occur.

ARTICLE VI – JUDGING FEES

Association Members will be paid for judging competitions in accordance with attached schedule identified as Exhibit A, which will at all times be in compliance with the NGJA requirements for judging fees.